

**LONG MARTON PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING  
Held 3<sup>rd</sup> May 2017 at Knock Mission Room**

**Present:** Present: John Cragg – JCra; David Holdsworth (Vice Chairman)- DH, Tony Maclean – TM, Sam Potter (Chairman) – SP; and Yvonne Sowerby – YS

**In attendance:** Olivia Colbear (Clerk/RFO) – OC

**Members of the public:** 0

- 17:004 Election of the Chairman for Council Year 2017-18 and signing the Chairman's Declaration of Acceptance of Office.** Cllr Sowerby proposed Cllr Potter and Cllr Cragg seconded. The Council unanimously agreed. Cllr Potter accepted the office and signed an Acceptance of Office Form, witnessed by the Clerk.
- 17:005 Appointment of Vice Chairman for Council Year 2017-8 and signing the Vice Chairman's Declaration of Acceptance of Office.** Cllr Maclean proposed Cllr Holdsworth and Cllr Sowerby seconded. The Council unanimously agreed. Cllr Holdsworth accepted the office and signed an Acceptance of Office Form, witnessed by the Clerk.
- 17:006 Apologies.** Apologies were received from Cllr Bellas (Ill Health) and Cllr Cannon (Ill Health).
- 17:007 Requests for Dispensations and Declaration of Interest**
- 17:007:01 Requests for Dispensation:** None
- 17:007:02 Declarations of Interest:** None
- 17:008 Minutes of the last meeting 1<sup>st</sup> March 2017.** **RESOLVED:** that the minutes of the last meeting be a true and accurate record and were signed by the Chair.
- 17:009 Open Session.** There were no items brought up under this agenda item.
- 17:010 Schedule of Correspondence, Notices and Publications.**  
ACT: Spring Gazette. Appleby Police: Monthly Newsletter March & April-17.  
CALC: Circular March & April-17, EDC Flood Resilience Grant, Chief Executive Bulletin March-17, Farmer Flood Group, Share your views on cancer, Flood Recovery Debrief Workshop, HIMS Launch Commission, CLB Strategy for Industry Paper, General Election Guidance & Signage for not leaving horses on private land. Eden Brows: Updates 35>40. EDC: EDC Local Plan 2014-32 Interim Consultation & Consultation Notification Hearing Dates, EDC Scrutiny Consultation. Other: National Plant Monitoring Scheme, Cumbria Minerals and Waste Modifications Plan Consultation Update. Healthcare for the Future: Update
- 17:011 Planning Applications**
- 17:011:01 15/1022: Mr JL Potter – JL Potter and Sons. Town Head Farm, Long Marton.** Outline application for part redevelopment of Town Head Farm to provide a residential scheme with all matters reserved.  
 Cllr Potter reported that part of the on-going delay to the application was regarding discussions pertaining to a proposed educational levy. **RESOLVED:** that this application had received no objections from Long Marton Parish Council and was now with EDC's planning department.

- 17:011:02** *16/0772. Land at the Fold, Brampton, CA16 6JJ. Mr A Capstick. Change of use of agricultural land to domestic curtilage and creation of driveway*  
**RESOLVED:** that this application had now been approved by EDC, and details of the planning decision notice had been sent by the Clerk in April-17.
- 17:011:03** *16/1032 Barns adjacent to Midtown Farm, Brampton, CA16 6JS. Change of use of agricultural building to dwelling house*  
**RESOLVED:** that this application had now been approved by EDC, and details of the Case Officer's notes had been sent by the Clerk in April-17.
- 17:011:04** *17/008 Keld House, Castrigg Lane, Croft Ends. CA16 6JW. Conversion of former dairy to single dwelling.*  
**RESOLVED:** that this application had now been approved by EDC, and details of the planning decision notice had been sent by the Clerk two days earlier.
- 17:011:05** *17/0175 Field at Thorngate Long Marton, CA16 6BU. Mr R Todd. Proposed general purpose agricultural building*  
**RESOLVED:** that this application had received no objections from Long Marton Parish Council and was now with EDC's planning department.
- 17:011:06** *17/0286. Knock Cross. Knock. CA16 6DT Cattle housing agricultural building with vehicle parking canopy.*  
**RESOLVED:** that this application was currently in circulation and awaiting a decision from Long Marton Parish Council.
- 17:011:07** *17/0281. 1 Croft View, Long Marton, CA16 6BW. Proposed detached garage.*  
**RESOLVED:** that this application was currently in circulation and awaiting a decision from Long Marton Parish Council.

**17:012** Finance

**17:012:01** *Accounts for payment*

Items for payment:

- Cumbria Children's Dyslexia Project, Donation: £200.00
- Cumbria Classic Coaches Ltd, Donation: £200.00
- Clerks Salary & Mileage: March-17: £144.87
- Clerks Salary & Mileage: April-17: £69.41
- D Malley, Annual Payroll Charge: £84.00
- HMRC, April-17: £13.00
- Zurich Insurance, Annual Insurance: £257.60

TOTAL: £964.38

It was noted that a payment for the hire of the venue for the meeting had not been included on the list and would be £20.00. The Clerk also reported that since the papers had been distributed requirement for two further payments had arisen, annual CALC subscription at £180.54 and the fee for the Internal Auditor £20.00. This brought the updated total to £1,184.92

**RESOLVED:** that the items listed on the schedule be approved for payment.

**17:013** 2016-17 Financial Year End and Audit

**17:013:01** *To approve the year end accounts for 2016-17*

The Clerk gave an overview of the year end accounts noting the closing balance

to be £9,849.34, as well as noting specific slight, variances between this and the previous financial year.

**RESOLVED** to approve the end of year accounts for year ended 31-March-17 and the Chairman be authorised to sign the return on behalf of the parish council.

**17:013:02** *To approve the Annual Governance Statement for 2016-17*

**RESOLVED:** to approve the Annual Governance Statement for the year ended 31-March-1 and the Chairman be authorised to sign the return on behalf of the parish council.

**17:013:03** *To approve the Accounting Statements for 2016-17*

**RESOLVED:** to approve the Accounting Statement for the year ended 31-March-1 and the Chairman be authorised to sign the return on behalf of the parish council.

**17:013:04** *To receive and consider any matters raised by the internal auditor.*

The Clerk reported that following the internal audit, the internal auditor had confirmed that there were no matters for report. **RESOLVED:** to note that there were no matters for report following the internal audit.

**17:014** **Annual Insurance**

The Clerk reported that there had been an increase this year due to the increase in premium tax, something which had been accounted for in the budget. The Clerk also noted that during the course of the year further enquiries would be made about alternative policies to ensure best value for money. **RESOLVED** that renewal of the insurance policy be approved and for the clerk to arrange necessary payment.

**17:015** **Appleby New Fair**

Cllr Potter reported that posts were now in place, alongside the bunds from last year, and that it had been agreed that this arrangement would be trialed and then reviewed before adding further bunds. Cllr Potter also went onto note that:

- in the lead-up to the fair Powis Road would be policed;
- that there was the public meeting about the fair on the 22<sup>nd</sup> May at Appleby;
- there would be the usual nightly meeting taking place during the fair;
- that the NFU had recently issued posters for landowners to use during the fair, which warned about removal of animals grazing on private land.

**17:016** **Long Marton Play Area**

**17:016:01** *New equipment and fundraising.*

The Clerk read out a letter updating the Parish Council about the recent fundraising efforts within the village, to raise funds to purchase an item of new equipment. It was noted that those involved had been overwhelmed by the local response to date, and that funds had been raised through donation, social events and also in memorial, with the current total at approx. £3,300. The Clerk also noted that there was a ring-fenced amount in the Parish Council budget to add to this, approx. £1,900.

The Clerk also reported that correspondence had been received which raised concerns about retaining the village green as a green, and it not being turned into a play area. The council firmly agreed that there was no intention to turn

the village green into a play area, and that this should be retained as a green in its traditional sense. Cllr Maclean noted that as per previous, and the current playground inspection the chain bridge walk-way was coming to the point that it needed to be removed, hence the council agreeing to a new item of equipment to replace this.

During discussion's it was noted that the original swings on the green had been in place longer than some of the surrounding properties. It was also noted that further feedback was being awaited from the school regarding out of hours use of the equipment on the school site. Cllr Holdsworth added that due consideration would be given as to the placing of the new item, so that this was sympathetic to nearby properties. It was agreed that the Chairman would speak to the individual who had raised concerns, as to the thoughts to date about a new item of equipment, so that their input as to the matter could also be factored in.

**RESOLVED:** that the Chairman would speak to the individual who had raised concerns.

SP

**17:016:02 Annual Playground Inspection Report**

It was confirmed that all the work required to the play equipment would be undertaken now that better weather and lighter nights were in place. It was also agreed that the most pressing matter would be to trim back the tree canopy, before the trees came into leaf. **RESOLVED:** that all the points from the report would be actioned during the course of the summer.

**17:017 573 Bus Service**

It was reported that the Tuesday service continued to be well used, collecting a good number of people in Long Marton. It was agreed that the Clerk would ask for a regular update on numbers getting on at Long Marton, from Classic Coaches to enable the Council to monitor and review progress. **RESOLVED:** to request a regular update on numbers from Classis Coaches.

OC

**17:018 Progress Updates**

**17:018:01 Hedgerow growth, public footpath from Knock to Dufton (via Heater Cottage)**  
**RESOLVED:** Action ongoing.

YS

**17:018:02 Recycling Facility at Long Marton School**

The Clerk reported that following the last meeting a letter had been sent to the contracts department at Eden District Council, but that as of yet no response had been given. The Clerk confirmed that a response would be pursued. It was also noted by Cllr Potter that further complaints had been received from parishioners regarding the matter.

Cllr's Cragg and Sowerby reported that the green garden waste skip was now in place, but unfortunately was again being abused by individuals who were placing non-garden waste into the facility. It was also noted that due to the rapid way in which the skip filled, there was strong suspicion that the facility was also being used by individuals from outside Knock and Silverband. There was discussion regarding the issue, and it was agreed that one way of discouraging this may be by placing a sign reminding individuals the skip was only for garden waste.

**RESOLVED:** that the Clerk would contact Eden District Council and/or the skip contractor to see if signage could be arranged.

OC

17:019 Highways.

17:019:01 **Area of sinking road at Silverband**

RESOLVED: Cllr Cragg reported that, as yet no work had been undertaken to resolve this problem. RESOLVED: Action on-going.

JCra

17:019:02 **Collapsed drain and flooding at Powis Road**

Cllr Potter reported that as yet no work had been undertaken to resolve the flooding. Cllr Potter confirmed that he was currently pursuing Highways about this issue. RESOLVED: that Cllr Potter would contact Highways about this and also the area of sinking road at Silverband.

SP

17:019:03 **Mile End Road**

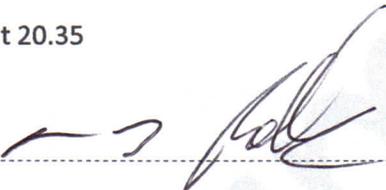
RESOLVED: Action completed.

17:020 **Matters for the agenda of the next meeting of Long Marton Parish Council.** All items with outstanding actions from the meeting.

17:021 **Date of the next meeting.** The next meeting is 19.30 Wednesday 5<sup>th</sup> July at Brampton Village Hall.

Meeting finished at 20.35

Signed:

  
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Date:

5 July 2017  
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